

# Business Bank Account Application Checklist (2025)

## Part 1: Personal Info

- ☐ Government-issued photo ID (driver's license or passport)
- ☐ SSN or ITIN
- ☐ Contact info (email, phone number)

## Part 2: Business Info

- ☐ Legal business name
- ☐ DBA/trade name (if applicable)
- ☐ Business address
- ☐ Business phone number
- ☐ Website (if available)
- ☐ Industry description

## Part 3: Legal Documents (based on business type)

### Sole Proprietor:

- ☐ EIN (optional, but recommended)
- ☐ Business license (if applicable)

### LLC:

- ☐ Articles of Organization
- ☐ Operating Agreement
- ☐ EIN

### Corporation:

- ☐ Articles of Incorporation
- ☐ Corporate Bylaws
- ☐ EIN

### Partnership:

- ☐ Partnership Agreement
- ☐ EIN

### Non-US Resident:

- ☐ Valid passport
- ☐ EIN
- ☐ Registered agent address or virtual US business address

## Part 4: Account Setup

- ☐ Initial deposit (if required)
- ☐ Business purpose description (some banks ask)
- ☐ Names and ID of all business owners (20%+ ownership)